

Mr. Vazha Gurgenidze

Gender: Male
Citizenship: Georgia
Date of Birth: 02.12.1940
Place of Birth: Tbilisi
Civil Status: Married



Employment / Institutions

UNDP Georgia

Title: Projects' National Consultant (Public Administration & Management, Human Resources Management & Development)

Summary

Since 1995 - ICTD & Governance Projects' National Consultant in UNDP Georgia Country Office

Competency Mapping

- Public Administration and Management;
- Public Administration Reform;
- Personnel Management;
- Civil Service Reform;
- Preparation of manuals, guides, user guides & instructions;
- Scientific-research/didactical/training activities;
- Labour economics and organization;
- Demography;
- Sociology;
- State Institution/Agency/Department administration

Education	Degree	Subject	Institution	Year
	Postgraduate Qualification in English Language	English Language	Moscow Institute of Foreign Languages	1969 - 1970
	Ph.D. in Economics	Economics	Tbilisi State University	1963 - 1966
	B.Sc. in Economics	Economics	Tbilisi State University	1958 - 1963

Language skills From 1 to 5, where: 1 is basic pleasantries 2 is limited conversation 3 is professional dialogue 4 is non-native fluency 5 is native fluency	Language	Speaking	Reading	Writing
	English	3	4	4
	Georgian	5	5	5
	Russian	5	5	5
Computer skills	Microsoft Word Microsoft Excel Internet Explorer			

Professional experience	<p>Organization: UNDP Georgia</p> <p>Title: Projects' National Consultant in HRD (Democratic Governance Portfolio)</p> <p>Country of work: Georgia</p> <p>Began: 01.1995</p> <p>Ended: ...</p> <p>Address: Office 2, Taktakishvili str. 11, Tbilisi, 0179, Georgia</p> <p>Projects:</p> <p>Completed:</p> <ul style="list-style-type: none"> - GEO/96/005 "Improvement of Public Administration System for Development of Democratic Governance", - GEO/00/005 "Modernization of Financial System of Georgia: Phase 1", - 00031399 "ICTD Framework for Georgia", - 00041623 "Capacity Development of the Ministry of Justice in Georgia – Civil Registry Reform Phase 1" <p>On-going:</p> <ul style="list-style-type: none"> - 00041630 "Modernization of Financial System of Georgia: Phase II", - 00012708 "Support for Democratic Governance in the Imereti Region of Georgia", - 00036279 "Strengthening Effectiveness and Transparency of the Parliament and Government of Georgia", - 00040297 "Strengthening Institutional Performance and Capacity for Public Sector Control", <p>Work description:</p> <ol style="list-style-type: none"> 1. Analysis and preparation of recommendations for development of organizational structure, operative and strategic planning of activities of the state agencies; 2. Preparation, development and implementation MIS's Information Modules, PEMS in particular; 3. Creation, introduction and adaptation of new <i>"unified modern informational personnel card"</i>; 4. Taking part in the process of rationalization of document flow/management within the state agencies; 5. Taking part in the process of modernization of work places planning, management, coordination and control procedures, integration and interconnection of main directions of rationalization of management and administration procedures in the state institutions; 6. Analysis, organization, coordination and management of personnel management procedures; 7. Elaboration and implementation of strategic programs and operational plans in the field of personnel management and human resources development;
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	<p>8. Preparing recommendations on modernizing the conduct of contests and attestations and active participation in the work of Contests and Attestation Commissions of State Institutions and Public Agencies;</p> <p>9. Methodological and organizational support for creation and permanent development of "<i>Training System</i>" of the state institutions; Planning and organizing of training courses;</p> <p>10. Participating in addressing the methodological and conceptual issues related to the creation and development of e-Clubs providing information and consulting services for the population in pilot villages;</p> <p>11. Preparation of analytical, didactical and methodological materials, recommendations and proposals, manuals, user guides and instructions;</p> <p>12. Taking part in preparation, design, implementation and recognition of informational, analytical and reference cards, classifiers' groups, special software forms for the Project Systems and Modules;</p> <p>13. Participation in planning of work schedule for National Consultants and Assistants Team and in monitoring, preparation of official and progress reports and other Project documentation.</p>
	<p>Organization: Ministry of Labour and Social Security Title: Deputy Minister Country of work: Georgia Began: 01.1993 Ended: 01.1995 Work description: Leadership of Ministry; Demography, Labour Recourses, Employment Spheres Supervision</p>
	<p>Organization: Institute of Demography and Sociological Studies, Academy of Sciences of Georgia Title: Deputy Director Country of work: Georgia Began: 12.1990 Ended: 01.1993 Work description: Scientific-research exploration</p>
	<p>Organization: Parliament of Georgia Title: Member of Parliament Country of work: Georgia Began: 10.1990 Ended: 12.1991 Work description: Member of the Economic Policy Committee</p>
	<p>Organization: Central Committee of Georgian Communist Party Title: Deputy Head of Department of Ideology; Head of Organization Department; Secretary Country of work: Georgia Began: 01.1983 Ended: 11.1990 Work description: Ideology, Science, Education, Culture and Human Relations Supervision</p>
	<p>Organization: State Planning Committee of Syria Title: International Expert of UN ILO (International Labour Organization) Country of work: Damascus, Syria</p>

	<p>Began: 11.1979 Ended: 09.1980 Work description: Consulting in Manpower Planning</p>
	<p>Organization: Tbilisi State University Title: Associated Professor, Head of Department "Labour Economics and Organization", Faculty of Economics Country of work: Georgia Began: 12.1975 Ended: 12.1982 Work description: Department administration, Lecturer, Scientific-research exploration</p>
	<p>Organization: El-Tabbin Institute for Higher Studies Title: Head of Department "Economics and Organization" Country of work: Cairo, Arabic Republic of Egypt Began: 11.1970 Ended: 07.1972 Work description: Lecturer, Scientific-research exploration</p>
	<p>Organization: Tbilisi State University Title: Associated Professor, Department "Industrial, Agriculture and Labour Economics", Faculty of Economics Country of work: Georgia Began: 01.1968 Ended: 12.1975 Work description: Lecturer, Scientific-research exploration</p>
	<p>Organization: Tbilisi State University Title: Senior Lecturer, Department "Industrial, Agriculture and Labour Economics", Faculty of Economics Country of work: Georgia Began: 11.1966 Ended: 01.1968 Work description: Lecturer, Scientific-research exploration</p>

Skills and Experience - UNDP Experience	Skills relevant to UNDP Programme cycle:	
	Needs Assessment and Project Documents Design/Drafting	Preparation of special publications
	Programmes/Projects Implementation	Progress/Annual/Final Reporting

Additional professional activities	<ul style="list-style-type: none"> • Associate Professor of Tbilisi State University • Member of Board of the Department of "Demography" of Tbilisi State University • Published up to 50 scientific-didactical editions • Publicist
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Publications:

<http://www.cims.ge/DinamicPage.aspx?lang=EN&cmd=page&rootid=163&pageid=125>

Address: Bagebi, Block 1, Apt. 18, Tbilisi, Georgia

Tel: (995 32) 25 31 66; (995 32) 23 02 97; (995 77) 46 28 45

Fax: (995 32) 25 31 67

e-mail: vgurg@cims.ge, ncteam@cims.ge

Web site: www.undp.org.ge; www.cims.ge